

Paris City Commission
Commission Chambers
Paris, Kentucky
August 9, 2016

The Paris City Commission met in special session at 9:00 a.m. on Tuesday, August 9, 2016.

Mayor Thornton called the meeting to order.

Present: Mayor, Michael Thornton, Commissioner Matt Perraut, Commissioner Tim Gray, Commissioner Wallis Brooks, Stan Galbraith, City Manager John Plummer, Assistant City Manager Mike Withrow, City Attorney Todd Osterloh and City Clerk/Treasurer Stephanie Settles.

Upon determining a quorum was present for the transaction of business, Plummer proceeded to conduct the meeting.

Approve Agenda

Motion by Brooks, seconded by Perraut, the motion unanimously carried to approve the agenda as presented.

Approve Minutes

Motion by Brooks, seconded by Thornton the motion unanimously carried to approve minutes of the Regular Meeting on July 26, 2016.

Motion by Galbraith, seconded by Thornton the motion unanimously carried to approve minutes of the Workshop Meeting on August 4, 2016.

Public Comment

Kaylyn Shumate a representative with Rooster Brew presented a proposal of converting two parking spaces in front of Rooster Brew into loading zone parking for food truck vendors. Mayor Thornton requested Mike Withrow to work in conjunction with Kaylyn to resolve the parking concerns.

Dottie Spears requested encroachment approval for Thursday, September 15th, 2016 for Third Thursday, Friday, September 16th, 2016 for Art Walk, and Saturday, September 17th, 2016 for Secretariat Festival. Permission was granted to apply for the encroachment with the State.

Motion by Gray, seconded by Perraut the motion unanimously carried to approve the Secretariat Parade on Main and High Street on Saturday, September 17th, 2016.

Elizabeth Buckley a board member with the Main Street Program expressed her concerns with the City's hiring process for the Main Street Manager position.

New Business/Action Items

Motion by Thornton, seconded by Perraut the motion unanimously carried to approve the placement of a welcome sign on Paris Pike – Lexington Road.

Motion by Thornton, seconded by Gray the motion unanimously carried to approve an agreement between the City of Paris and the Paris-Bourbon County Chamber of Commerce agreeing that the Chamber's expenditures of the City's contributions are solely spent for public purposes.

Motion by Perraut, seconded by Galbraith the motion unanimously carried to approve a Resolution approving an amendment to the Interlocal agreement creating BACKUPPS.

**CITY OF PARIS
RESOLUTION NO. 2016-9**

**A RESOLUTION APPROVING AN AMENDMENT TO THE INTERLOCAL AGREEMENT
CREATING THE BLUEGRASS AND CENTRAL KENTUCKY UNIFIED POLICE
PROTECTION SYSTEM (BACKUPPS)
AND AUTHORIZING THE MAYOR TO SIGN ALL RELEVANT DOCUMENTS**

WHEREAS, the City of Paris has considered an Amendment to the Interlocal Agreement creating the Bluegrass and Central Kentucky Unified Police Protection System (BACKUPPS);

WHEREAS, KRS 65.240 requires the authorization of an interlocal agreement to be memorialized by ordinance or resolution;

NOW THEREFORE, be it resolved by the City of Paris:

Section 1. That the Amendment to the Interlocal Agreement creating the Bluegrass and Central Kentucky Unified Police Protection System (BACKUPPS) is hereby approved in substantially the same form as the attached Agreement.

Section 2. That the City of Paris specifically agrees to abide by the Model Standard Operating procedures adopted by the BACKUPPS Board unless the Board authorizes the City to utilize different SOPs.

Section 3. That the Mayor is authorized to execute the Interlocal Agreement, acknowledgment of Model SOPs and any relevant documents on behalf of the City.

This Resolution shall become effective upon passage as required by law.

Dated this 9th day of August, 2016.

APPROVED:
MICHAEL THORNTON, MAYOR

ATTESTED BY:
CITY CLERK

First Reading of Ordinance 2016-6 read by Todd Osterloh - An Ordinance of the City Commission of the City of Paris, Kentucky approving an all requirements contract with the Kentucky Municipal Energy Agency for the purchase of electric power and energy for the City's electric system. Second reading will be August 23, 2016.

First Reading of Ordinance 2016-3 read by Todd Osterloh. An Ordinance levying City of Paris AD Valorem taxes for general municipal purposes for the calendar year of 2017 on motor vehicles and watercraft within the taxing jurisdiction of the City of Paris shall be the rate of \$.017 per one hundred (\$100.00) dollars of assessed valuation. Second reading will be August 23, 2016.

First Reading of Ordinance 2016-4 read by Todd Osterloh. An Ordinance levying City of Paris AD Valorem taxes for general municipal purposes for the fiscal year of 2016-2017 on real property within the taxing jurisdiction of the City of Paris shall be at the rate of \$ 0.115 per one hundred (\$100.00) of assessed valuation. Second reading will be August 23, 2016.

First Reading of Ordinance 2016-5 read by Todd Osterloh. An Ordinance levying City of Paris AD Valorem taxes for General municipal purposes for the fiscal year of 2016-2017 on personal property, other than motor vehicles and watercraft, within the taxing jurisdiction of the City of Paris shall be at the rate of \$ 0.115 per one hundred (\$100.00) dollars of assessed valuation. Second reading will be August 23, 2016.

Second Reading of Ordinance 2016-7 read by Todd Osterloh. An Ordinance relating to City Financial Administration. Motion by Galbraith, seconded by Brooks motion unanimously carried by all ayes by roll vote.

**CITY OF PARIS
ORDINANCE 2016-7**

AN ORDINANCE RELATING TO CITY FINANCIAL ADMINISTRATION

WHEREAS, the City of Paris Code of Ordinances contains many provisions addressing the financial administration of the City,

WHEREAS, many provisions of this Chapter of the City Code have not been revised, updated or evaluated in three decades, and

WHEREAS, certain changes in Kentucky law and the practices of the City require review and amending of the City's existing Ordinance;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT CHAPTER 23 SECTION 23.001 THROUGH 23.003, CHAPTER 23 ARTICLES II AND ARTICLE III OF THE CITY OF PARIS CODE OF ORDINANCES SHALL BE REPEALED AND REPLACED IN THEIR ENTIRETY AS FOLLOWS:

ARTICLE 1

The purpose of this chapter is to adopt rules governing the Board of Commissioners in its proceedings for administering the financial affairs of the city, and to establish a standard procedure for the

making and administration of budgets, to place responsibility for the tasks related to budget preparation and administration, the determination of the amount of taxes and other revenues in such manner that budgets may be balanced on the basis of actual cash receipts within the budget period, the establishment of appropriations, the payment of debt, and the control of other expenditures. Its provisions are intended to enable the Board of Commissioners to make financial plans for both current and capital expenditures, to insure that executive staffs administer their respective functions in accordance with these plans, and to permit taxpayers and investors to form intelligent opinions based on sufficient information as to the financial policies and administration of the city. For the accomplishment of this purpose, the provisions of this chapter shall be broadly construed, and shall be in effect until repealed or amended. This chapter may be repealed or amended by a majority vote of the Board of Commissioners in the same manner as required by the Kentucky Revised Statutes for the adoption of an ordinance.

ARTICLE 2 ANNUAL BUDGET

Section 1 - FISCAL YEAR.

The fiscal year of the city shall begin on July 1 and end on June 30 of the following year. An annual audit of all financial affairs of the city shall be made for the fiscal year as established by this section.

Section 2 - FINANCIAL REPORTS.

(1) The City Manager is hereby authorized and directed to secure periodic financial reports from all boards, agencies and organizations for which funds of the city are appropriated, such reports to be made to the City Manager annually or otherwise as may be requested. The reports shall contain complete information as to income and expenditures of not only city funds but all funds coming into the hands of the boards, agencies and organizations.

(2) In the event any board, agency or organization to which funds are appropriated by the city shall fail or refuse to furnish the City Manager with reports as may be requested by the City, then the City Manager may direct the City's financial officer to forego future payments of appropriations until further action by the City Manager or the Board of Commissioners.

Section 3 - PREPARATION AND SUBMISSION OF BUDGET.

(1) The City Manager or designee at least thirty (30) days prior to the beginning of each fiscal year shall submit to the Board of Commissioners a budget and an explanatory budget message in the form and with the contents provided by this Chapter. For such purpose, not less than sixty (60) days prior to the beginning of the fiscal year, the City Manager shall obtain from the head of each office, department, or agency, estimates of revenues and expenditures of that office, department, or agency, detailed by:

- (a) Organization units within the department or agency;
- (b) Object of expenditure in accordance with the latest software utilized by the City for tracking expenditures and budgeting
- (c) Such other supporting data as may be requested;
- (d) A list of all new programs and capital projects pending or which such department head believes should be undertaken within the budget year.
- (e) In preparing the budget, the City Manager shall review the estimates, shall hold conferences with department heads thereon, and may revise the estimates as may be advisable. The City Manager also shall obtain from the responsible officer or officers estimates of anticipated state and federal grants and required matching funds where applicable.

Section 4 - DATE OF FINAL ADOPTION; FAILURE TO ADOPT.

The budget shall be finally adopted not later than the beginning of the fiscal year. Should the governing body take no final action on or prior to such day, no expenditure may be made for any purpose except salaries until the budget has been finally adopted by the governing body.

Section 5 - EFFECTIVE DATE OF BUDGET CERTIFICATION, COPIES.

Upon final adoption, the budget shall be in effect for the budget year. A copy of the budget, as finally adopted, shall be certified by the City Manager and the City Clerk and filed in the office of the City Clerk. The budget, so certified, shall be printed or otherwise reproduced, and sufficient copies thereof shall be made available for the use of all offices, departments, and agencies, and for the use of interested persons and civic organizations. A summary shall be published in accordance with KRS 424.240.

Section 6 – APPROPRIATIONS.

From the effective date of the budget, the amounts stated therein, as proposed expenditures shall be and become appropriated to the objects and purposes therein named provided however that any procurement of goods shall be obtained in accordance with the purchase procedure requirements of this Chapter.

Section 7 - BUDGET MESSAGE; CURRENT OPERATIONS.

(1) The budget message submitted by the City Manager to the Board of Commissioners shall be explanatory of the budget; shall contain an outline of the proposed financial policies for the fiscal year; and shall describe in connection therewith the important features of the budget plan. It shall set forth the reasons for salient changes from the current year in appropriation and revenue items and shall explain any major changes in financial policy.

(2) As part of the budget message, with relation to the proposed expenditures for the budget year for capital projects, stated in the proposed budget, the budget officer shall include a statement of pending capital project and proposed new capital projects, relating the respective amounts proposed to be raised during the budget year by appropriations from:

- (a) Estimated revenues for the budget year;
- (b) The issuance of bonds;
- (c) State or federal grants;
- (d) Loans or other sources.

(3) Attached to the budget message shall be such supporting schedules, exhibits, and other explanatory material, in respect to both current operations and capital improvements, as the budget officer shall believe useful to the governing body.

Section 8 - BUDGET CONTENTS.

(1) The budget adopted by the Board of Commissioners shall provide a complete program and financial plan for all funds for the budget year. It shall contain in tabular form for each fund:

- (a) A general summary;
- (b) Detailed estimates of all anticipated revenues applicable to proposed expenditures;
- (c) All proposed expenditures.

(2) The total of anticipated revenues shall equal the total of proposed expenditures.

Section 9 - ANTICIPATED REVENUES.

(1) Anticipated revenues shall include revenue from all sources, including grants and loans and shall be classified in accordance with the chart of accounts of the municipality.

(2) In parallel columns, opposite the several items of anticipated revenue, there shall be placed:

- (a) The amount of each such item actually received during the next preceding fiscal year;
- (b) The total of the amount of each item actually received to the time of preparing the budget, plus anticipated receipts for the remainder of the current fiscal year estimated as accurately as may be;
- (c) The amount of each item anticipated to be received during the budget year estimated as accurately as may be.

Section 10 - FUND BALANCE.

The fund balance available for appropriation shall be limited to the amount by which cash is estimated to exceed liabilities at the beginning of the budget year. This estimate shall be reviewed by the budget officer as soon as practical after the end of the current fiscal year when the actual "fund balance" is determined. At this time, the estimates of revenue and authorized appropriations shall be revised if necessary.

Section 11 - ANTICIPATED SURPLUS FROM MUNICIPAL UTILITY OR OTHER PUBLIC SERVICE ENTERPRISE.

The anticipated revenue and proposed expenditures of each utility or other public service enterprise owned or operated by the city shall be stated in a separate section of the budget (each bearing the name of the utility). For each utility, an anticipated surplus, if legally available for general purposes and to the extent such surplus is to be used to support budget operations, shall be stated as an item of revenue in the budget.

Section 12 - PROPOSED EXPENDITURES.

(1) The Budget may make any appropriation or expenditure as appropriate under Kentucky law and as follows:

- (a) For any expenditure within any City department in furtherance of any public purpose as authorized by Kentucky Constitution Sections 171 and 179 and other applicable Kentucky law;
- (b) For any appropriation to any interlocal governmental agency in which the City is a party;
- (c) For any other appropriation, when the Board of Commissioners determines: (a) the City would receive a benefit from the appropriation and is one in which the City can independently engage; (b) the City maintains control either over the organization receiving the appropriation or how the appropriation is being spent; and (c) the appropriation benefits the public at large rather than just a private entity.

(2) The proposed expenditures shall be itemized as set out in this Article and each item numbered in accordance with the classification system of the municipality. Separate provisions shall be included in the budget for at least:

- (a) Interest, amortization, and redemption charges on bonds outstanding;
- (b) Other statutory expenditures;
- (c) Any cash deficit of current year (cash deficits are prohibited by Section 157 of the Kentucky Constitution; however, if a cash deficit does exist, the section would apply);
- (d) Administration, operation, and maintenance of each office, department, or agency of the city;
- (e) Contingent expense in an amount not more than three percent (3%) of the total amount;
- (f) Expenditures proposed for capital projects.

(3) In parallel columns, opposite the several items of proposed expenditures, there shall be placed:

- (a) The amount of each such item actually expended during the next preceding fiscal year;
- (b) The total of the amount actually expended to the time of preparing the budget plus the expenditures for the remainder of the current fiscal year estimated as accurately as may be;
- (c) The amount of each item to be appropriated for the budget year.

Section 13 - APPROVAL OF EXPENDITURES.

(1) The City Manager shall have charge of the administration of the financial affairs of the city and to that end shall supervise and be responsible for the disbursement of all monies and have control over all expenditures to insure that appropriations are not exceeded.

(2) The City Manager shall exercise financial budgetary control over each office, department, and agency and shall cause separate accounts to be kept for the items of appropriation contained in the budget, each of which account shall show the amount of the appropriation, the amounts paid therefrom, the unpaid obligations against it, and the unencumbered balance. The same classification and numbering system used in the budget and required by this Article shall be used. Unless the budget officer shall certify that there is a sufficient encumbered balance available, no appropriation shall be encumbered and no expenditure shall be made.

Section 14 - TRANSFERS OF APPROPRIATIONS.

The Board of Commissioners may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another. No transfer shall be made from the appropriations otherwise prohibited by law.

Section 15 - WHEN CONTRACTS AND EXPENDITURES PROHIBITED.

No office, department, or agency shall, during any budget year, expend or contract to expend, any money or incur any liability, or enter into any contract which, by its terms, involves the expenditure of money for any purpose in excess of the amounts appropriated for that general classification of expenditures pursuant to this article. Any contract, verbal or written, made in violation of this article shall be null and void.

Section 16 - APPROPRIATIONS LAPSE AT END OF YEAR.

All appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully encumbered.

Section 17 - EMERGENCY APPROPRIATIONS.

At any time in any budget year, the Board of Commissioners may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than a regular or recurring requirement, to protect the public health, safety, or welfare. Such appropriation shall be by

resolution adopted by the favorable votes of at least a majority of the members of the governing body, and shall be made only upon recommendation of the budget officer. The total amount of all emergency appropriations made in any budget year shall not exceed the amount of unanticipated actual revenues in excess of the budget estimates, plus transfers from other appropriations.

Section 18 – REPORTS.

The City Manager shall report monthly to the Board of Commissioners on the status of the various programs authorized. The report shall include a tabular statement comparing the receipts to date by source with the revenue estimate and a tabular statement indicating for each appropriation the amount originally appropriated, the amount expended or encumbered to date, and the available balance. Within forty-five (45) days of the end of the fiscal year, sufficient copies of the final report shall be made available for the use of all offices, departments, and agencies, and for the use of interested persons and civic organizations.

ARTICLE III - PROCUREMENT

Section 1 – RESPONSIBILITY FOR PROCUREMENT; AUTHORITY OF CITY MANAGER.

- (1) The City Manager is responsible to the Board of Commissioners for the administration of all procurement functions of the city.
- (2) The City Manager is hereby authorized to execute all contracts for procurement in accordance with this section for and in behalf of the city.
- (3) Any contracts made or recommended by the City Manager shall be evidenced by a writing which provides a description of the item or items purchased and the terms of sale, which writing shall be maintained as part of the records of the city.
- (4) The City Manager shall provide a written summary of the procurement activities of the City Manager to the Board of Commissioners on a monthly basis.
- (5) All contracts made by the City Manager shall be made in the best interests of the city, and shall be made for a price which is substantially similar to the market price of a like item or items purchased.
- (6) The city finance director and any other employee designated by the City Manager shall assist the City Manager in any procurement hereunder, and shall perform the duties assigned by the City Manager.

SECTION 2 - PURCHASE PROCEDURE.

- (1) The City Manager shall have the authority to make all purchases of five thousand (\$5,000.00) dollars or less. For such purchases, the City Manager shall obtain two or more quotes from vendors whenever practicable and select that quote most advantageous to the city. All purchases made under this section shall be documented in writing, be specific as to the item purchased, dated, signed by the employee who made the purchase, and approved by the department head in writing. The City Manager shall then designate the department to which the purchase shall be charged. However, in exercising this authority, the City Manager shall not make any purchase for any expenditure for any department of the city where the expenditure, together with the sum total of other expenditures for the department, exceeds the appropriation made for the department for any fiscal year by the budget approved by the Board of Commissioners, unless prior consent is given by the Board of Commissioners.
- (2) The City Manager shall have the authority to make all purchases whose total cost exceeds five thousand dollars (\$5,000.00) but is less than ten thousand dollars (\$10,000.00) provided that: (a) the City Manager follow the requirements of subsection (1) above and; (b) obtain the consent of the two members of the Board of Commissioners who comprise the Audit Committee.
- (3) For any purchase whose total cost exceeds ten thousand dollars (\$10,000.00) but is less than twenty thousand (\$20,000) dollars, the City Manager or his designee shall obtain two or more quotes from vendors, whenever practicable, and the Board of Commissioners shall select the quote most advantageous to the city. The city shall then follow the requirements of subsection (1).
- (4) For any item to be purchased whose cost exceeds twenty thousand (\$20,000.00) dollars, the City shall follow the requirements of KRS 424.260, as it may be amended.
- (5) A copy of all documentation identifying and supporting any item purchased under this Section shall be submitted monthly to the City Commission.

Section 3 – ELECTION OF PROCUREMENT; COMPETITIVE SEALED BIDDING GENERALLY; INVITATION FOR BIDS.

This section applies when the Board of Commissioners or the City Manager is required by law, or voluntarily elects, to award a contract or make a purchase by a sealed bidding process. In such circumstances, the following procedure shall be used, except as otherwise required in this Code of Ordinances or by controlling law.

- (1) All sealed bids shall be advertised to be received not less than seven nor more than 21 days prior to the date set for opening of bids.

- (2) An advertisement shall be entered in the Bourbon County newspaper with the largest circulation within the jurisdiction of the city.
- (3) The advertisement for bids may also be placed in other print or electronic publications when, in the judgment of the City Manager, the advertisements would best serve the interest of the city.
- (4) Extensions of the bid opening date may be permitted when:
 - (a) Changes are made in specifications after advertisement;
 - (b) One or more bidders notify the City Manager's office of discrepancies, errors or areas requiring clarification in the specifications;
 - (c) Specifications require design work on the part of bidders, and when unforeseen conditions make completion of bid preparations prior to the bid deadline impossible;
 - (d) Disaster or other uncontrollable factors prevent bidders from acquiring information necessary for bid preparation;
 - (e) Other reasons as may be determined by the City Manager.
- (5) If it is determined during the advertising period that additional time shall be allowed for the preparation of bids, the bid opening date may be extended by:
 - (a) Placing a notice specifying the revised bid opening date in the local newspaper with the largest circulation. The revised bid opening date shall be not less than seven nor more than 21 days after the appearance of the legal notice; or
 - (b) Issue an addendum to the invitation for bids. The addendum must be in writing, must be mailed or delivered to all holders of the invitation for bids, and must be acknowledged on the form of proposal by each bidder submitting a bid.
- (6) An invitation for bids may be rescinded when:
 - (a) Conditions leading to the issuance of an invitation for bids change sufficiently to make the proposed purchase unnecessary.
 - (b) Funds for the proposed purchase are unavailable.
 - (c) It is apparent no bids will be received because the item or service is unavailable, bid prices will exceed the funds available for the item, and when major revisions in specifications are necessary to insure bids received will be responsive and responsible.
 - (d) It is determined by the City Manager that rescinding of invitations to bid would be in the best interest of the city.
- (7) Bidders may be required to submit bids on forms provided by the city. Bids submitted on other forms may be rejected as nonresponsive.

Section 4 – SPECIFICATIONS OF BIDS.

In any bidding process, the City Manager, or designee, may set forth certain bidding requirements and specifications including, but not limited to, design specifications, performance specifications, and brand name or equivalent specifications

Section 5 - WITHDRAWAL OF BIDS.

No bid, once submitted, may be withdrawn before the time allowed for acceptance in the invitation for bids unless:

- (1) Bids have not been opened and a written request is received from the bidder more than 24 hours before the date and time set for opening.
- (2) An error has been made that is obvious on the face of the bid.
- (3) The bidder can demonstrate from worksheets or other documents that an error was made in preparing the bid document.
- (4) Any bid withdrawn except under the above circumstances shall require forfeiture of any bond security. The City Manager may waive established informalities under which an incomplete bid may be considered if it is in the best interest of the city.

Section 6 - OPENING OF BIDS.

An opening time for each bid shall be stated in any advertisement and invitation for bids. It is the bidder's responsibility to insure any bid is in the office before the time set for bid openings. Bid openings shall be held at the time as announced by the City Manager and conducted in a location convenient for any interested party or the public to attend. At the set time, the City Manager shall declare bids to be closed.

All bids shall be opened publicly and read aloud when the structure of the invitation for bids permits. The City Manager shall with reasonable promptness prepare a tabulation of all bids received and make the documents available to the public upon reasonable request.

Section 7 - EVALUATION OF BIDS; AWARD OF CONTRACT.

(1) Immediately after bids are opened, the City Manager or his designee shall review all bids for compliance with specifications, terms and conditions. Upon completion, copies of all bids received will be sent to the appropriate department head who shall review each and make a recommendation as to which bid shall be selected and forward this information in writing to the City Manager.

(2) If the City Manager or his designee determines that a portion of a bid is uncertain or unclear, the bidder shall be required to clarify all such portions which are in question. Any clarification of this nature shall be sent to the City Manager's office in written form.

(3) If the City Manager determines in writing that all bids are unsatisfactory, all bids may be rejected and new bids may be requested using the same or different specifications, or competitive negotiations, if necessary. The basis for rejection of all bids and further action shall be in writing and placed in the particular bid file in question.

(4) The City Manager shall then provide all the bid information to the Board of Commissioners. After reasonable consideration of all bids received, a contract may be awarded by the Board of Commissioners to the responsive bidder who submits the best bid as determined by the Board of Commissioners within its sole discretion. Reasonable consideration is contingent on the item being evaluated and the time frame as set accordingly by the City Manager or the City Commission.

Section 8 - REJECTION OF BIDS.

The City Manager has the right to reject any and all bids, and to waive technicalities and minor irregularities in bids. Grounds for the rejection include, but are not limited to:

- (1) Failure of a bid to conform to established requirements of an invitation for bids;
- (2) Failure to conform to specifications contained in or referred to in any invitation for bids, unless the invitation authorized submission of alternative bids, and the alternative proposal meets the requirements specified in the invitation for bids;
- (3) Failure to conform to a delivery schedule established in an invitation for bids;
- (4) Failure of a bid as determined by the City Manager to be reasonable in price;
- (5) Determination that a bid was submitted by a bidder determined to be not responsible;
- (6) Failure to furnish a bid guarantee when a guarantee is required by an invitation for bids; or
- (7) Imposition of conditions which would modify the terms and conditions of the invitation for bids, or which would limit the bidder's liability to the city under terms of the contract awarded, on the basis of such invitation for bids.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of June 28, 2016. Read for the second time, adopted and approved at its regular meeting of August 9, 2016.

MAYOR

ATTEST:
CITY CLERK

Motion by Galbraith, seconded by Gray the motion unanimously carried to approve payment of invoices as presented.

General Fund

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
A ACTION PEST CONTROL OF KY	\$ 45.00	MAINTENANCE AGREEMENT - CITY MGR/BUILDING
		MAINTENANCE AGREEMENT - FIRE DEPT
		MAINTENANCE AGREEMENT - STREET DEPT
ADGRAPHICS PRINTING INC	\$ 225.16	RECEIPT BOOKS (SUPPLIES) - CITY MGR/BUILDING
AMERICAN TRAFFIC PRODUCTS INC	\$ 587.10	TECHNICAL EQUIPMENT - STREET DEPT
APPLIANCE PRO	\$ 5.00	LAUNDRY & CLEANING SUPPLIES - FIRE DEPT
AT&T CLUB SERVICE	\$ 601.54	COMMUNICATIONS - CITY MGR/BUILDING
		COMMUNICATIONS - FIRE DEPT
		COMMUNICATIONS - STREET DEPT
		COMMUNICATIONS - FOOD BASKET
AT&T ONENET SERVICE	\$ 4.28	COMMUNICATIONS - FIRE DEPARTMENT
		COMMUNICATIONS - EMS
BB&T GOVERNMENTAL FINANCE	\$ 6,756.80	MAJOR LEASES - POLICE DEPT
BEVIN'S OF PARIS	\$ 54.95	EQUIPMENT PARTS - STREET DEPT
BLUEGRASS OFFICE SYSTEMS INC	\$ 30.00	OFFICE SUPPLIES - CITY MGR/BUILDING
BME INC	\$ 397.00	BUILDINGS - CITY MGR/ BUILDING

BOURBON COMMUNITY HOSPITAL	\$ 65.00	PHYSICAL EXAMS&DRUG SCREENS - POLICE DEPT
BOURBON COUNTY CLERK	\$ 52.00	LIEN RELEASES - CLERK/TREASURER
BROCK MCVEY COMPANY	\$ 294.00	BUILDING MAINTENANCE - FIRE DEPT
CCP INDUSTRIES	\$ 584.48	LAUNDRY & CLEANING SUPPLIES - FIRE DEPT
CHAMBER OF COMMERCE	\$ 75.00	MCCONNELL LUNCH - COMMISSION & CITY MGR
CHRYSLER DODGE JEEP RAM PARIS	\$ 50.00	VEHICLE MAINTENANCE - POLICE DEPT
CITIZEN ADVERTISER	\$ 795.51	ADVERTISING - CLERK/TREASURER
		ADVERTISING - STREET DEPT
		ADVERTISING - PLANNING & ZONING
CLEAN SWEEP JANITORIAL SVC LLC	\$ 1,400.00	CONTRACTED SERVICES - CITY MGR/BUILDING
COCKRELL'S AUTO CENTER INC	\$ 2,980.80	VEHICLE MAINTENANCE - STREET DEPT
COLUMBIA GAS OF KENTUCKY	\$ 129.73	UTILITIES - CITY MGR/BUILDING
		UTILITIES - FIRE DEPT
COMPUTERAID INTERNATIONAL	\$ 625.00	CONTRACTED SERVICES - CLERK/TREASURER
CSX TRANSPORTATION	\$ 340.00	LAND LEASES/EASEMENTS - COMMISSION
EADS HARDWARE	\$ 168.90	CONTRACTED SERVICES - STREET DEPT
		SMALL TOOLS - STREET DEPT
		EQUIPMENT PARTS - STREET DEPT
		OTHER MATERIALS/SUPPLIES - STREET DEPT
FAUST DIANNA	\$ 25.00	BOA MEETING - ENGINEERING/IT
FAW WILEY	\$ 50.00	BOA MEETING - ENGINEERING/IT
FRENCH, DOUG	\$ 2,795.00	CONTRACTED SERVICES - CITY MGR/BUILDING
GALLS LLC	\$ 42.05	UNIFORMS & CLOTHING - FIRE DEPT
GREATAMERICA FINANCIAL SVCS	\$ 69.17	PROFESSIONAL FEES - G ADMIN
HAIX USA	\$ 379.00	UNIFORMS & CLOTHING - FIRE DEPT
HINKLE CONTRACTING CO LLC	\$ 277.20	CONSTRUCTION MATERIAL - STREET DEPT
HOPEWELL COMPANY INC	\$ 556.85	MEMBERSHIP/DUES/SUBSCRIPTIONS - CLERK/TREASURER
INNOVATIVE CREDIT SOLUTIONS	\$ 15.00	MEMBERSHIP/DUES/SUBSCRIPTIONS - POLICE DEPT
JACKSON, LUCY	\$ 50.00	BOA MEETING - ENGINEERING/IT
JENNY BOONE DESIGN STUDIO LLC	\$ 270.00	CONTRACTED SERVICES - POLICE DEPT
	\$ 65.00	ADVERTISING - FIRE DEPT
KENTUCKY BANK - VISA	\$ 893.67	TRAINING & EDUCATION - CLERK/TREASURER
		MEMBERSHIP/DUES/SUBSCRIPTIONS - CLERK/TREASURER
		OFFICE EQUIPMENT - CITY MGR/BUILDING
		PROFESSIONAL FEES - CLERK/TREASURER
KENTUCKY UTILITIES COMPANY	\$ 6,223.75	STREET LIGHTING/TRAFFIC SIGNALS - COMMISSION
		UTILITIES - FIRE DEPT
KRONOS	\$ 384.56	CONTRACTED SERVICES - ALL DEPARTMENTS
LANDSCAPERS CORNER	\$ 384.00	VEHICLE MAINTENANCE - STREET DEPT
MANN CONSULTANT SERVICES INC	\$ 145.52	PROFESSIONAL FEES - POLICE DEPT
		PROFESSIONAL FEES - FIRE DEPT
		PROFESSIONAL FEES - STREET DEPT
		PROFESSIONAL FEES - STREET DEPT
MARTIN'S SANITATION SERVICE	\$ 1,050.00	CONTRACTED SERVICES - COMMISSION
MURPHY ELEVATOR COMPANY	\$ 731.85	CONTRACTED SERVICES - CITY MGR/BUILDING
OFFICE DEPOT CARD PLAN	\$ 110.84	OFFICE SUPPLIES - CITY MGR/BUILDING
		OFFICE SUPPLIES - CLERK/TREASURER
PARIS BOURBON COUNTY EMS	\$ 22,200.00	EMS CONTRIBUTIONS - GENERAL ADMIN
PARIS BOURBON COUNTY E911	\$ 16,000.00	E911 CONTRIBUTIONS - GENERAL ADMIN
PARIS POLICE DEPARTMENT	\$ 19.02	OFFICE SUPPLIES - POLICE DEPT
REV WILLIAM GARR	\$ 50.00	BOA MEETING - ENGINEERING/IT
RILEY OIL COMPANY	\$ 5,610.90	MOTOR FUEL - POLICE DEPT
		MOTOR FUEL - FIRE DEPT
		MOTOR FUEL - STREET DEPT
		MOTOR FUEL - ENGINEERING/IT
		MOTOR FUEL - CITY MGR/ BUILDING
RISON, DUSTIN	\$ 67.48	BOOT REIMBURSEMENT - STREET DEPT
ROBERTS HEAVY DUTY TOWING	\$ 1,410.84	VEHICLE MAINTENANCE - FIRE DEPT
SETTLES, STEPHANIE	\$ 94.50	TRAVEL & LODGING - CLERK/TREASURER
SOPHICITY	\$ 7,366.44	CONTRACTED SERVICES - ALL DEPARTMENTS
STANDARD BUSINESS MACHINE	\$ 81.22	PROFESSIONAL FEES - G ADMIN
TIME WARNER CABLE	\$ 230.34	COMMUNICATIONS - CITY MGR/BUILDING
		COMMUNICATIONS - POLICE DEPT
		COMMUNICATIONS - E911
TOADVINE, SCOTT	\$ 59.35	MEALS - POLICE DEPT
WALMART COMMUNITY/ GERCB	\$ 134.15	LAUNDRY & CLEANING SUPPLIES - FIRE DEPT
		OTHER MATERIALS/SUPPLIES - STREET DEPT
WEST, WAYNE	\$ 50.00	BOA MEETING - ENGINEERING/IT
WITHROW, MIKE	\$ 13.64	JEEP BLADES - ENGINEERING/IT
TOTAL:	\$ 84,173.59	

Utility Fund

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION OF PURCHASE</u>
A-1 PORTABLES	\$ 295.00	CONTRACT SERVICES - ELECTRIC DISTRIBUTION (FLOOD)
ADGRAPHICS	\$ 225.16	OFFICE SUPPLIES - UTILITY ADMINISTRATION
ACHILLES EXCAVATION	\$ 1,350.00	CONTRACT SERVICES - SANITATION
AT&T (5014)	\$ 65.00	COMMUNICATIONS - SANITATION
AT&T (5019)	\$ 136.76	COMMUNICATIONS - UTILITY ADMINISTRATION
AT&T (105068)	\$ 36.00	COMMUNICATIONS - SANITATION
AT&T ONENET SERVICE	\$ 8.33	COMMUNICATIONS - ALL UF DEPARTMENTS
BB&T GOVERNMENTAL FINANCE	\$ 2,899.33	PAYMENT 43 OF 48 - SANITATION & RECYCLING CENTER
BLUEGRASS KESCO	\$ 200.00	SPECIFIC SUPPLIES - WATER DISTRIBUTION

BLUEGRASS OFFICE SYSTEMS	\$ 30.00	OFFICE SUPPLIES - UTILITY ADMINISTRATION
BLUEGRASS REGIONAL RECYCLE	\$ 1,286.00	PROFESSIONAL FEES - RECYCLING CENTER
BOB SUMEREL TIRE	\$ 1,195.32	VEHICLE MAINTENANCE - ELECTRIC DISTRIBUTION
BOURBON COMMUNITY HOSPITAL	\$ 40.00	PHYSICALS/DRUG SCREENS - ELECTRIC DISTRIBUTION
BOURBON COMMUNITY HOSPITAL	\$ 20.00	PHYSICALS/DRUG SCREENS - SANITATION
BRENNTAG MID-SOUTH	\$ 4,666.47	TREATMENT CHEMICALS - WATER PLANT & WWTP
BROCK MCVEY COMPANY	\$ 69.47	TECHNICAL SUPPLIES - ELECTRIC PRODUCTION
BROWNSTOWN ELECTRIC SUPPLY	\$ 446.00	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
CCP INDUSTRIES	\$ 51.85	CLEANING SUPPLIES - WATER PLANT
CCP INDUSTRIES	\$ 471.94	SAFETY CLOTHING/GEAR - WATER DISTRIBUTION
CENTRAL KY QUICKLUBE & TIRE	\$ 39.18	VEHICLE MAINTENANCE - WWTP
CHEMSEARCH	\$ 761.60	OIL & LUBRICANTS - WWTP
CI THORNBURG INC	\$ 2,433.15	TREATMENT CHEMICALS - WATER PLANT
CITY OF PARIS - ALLOCATION	\$ 30,000.00	PAYMENT IN LIEU OF TAXES - UTILITY FUND
CITY TIRE OF PARIS	\$ 27.50	VEHICLE MAINTENANCE - RECYCLING CENTER
COLUMBIA GAS	\$ 57.47	UTILITIES - SANITATION
COLUMBIA GAS	\$ 46.91	UTILITIES - RECYCLING CENTER
COLUMBIA GAS	\$ 48.28	UTILITIES - WWTP
COX, DONNIE	\$ 14.83	REIMBURSE MEALS - WATER DISTRIBUTION
CRUMP, KEVIN	\$ 210.06	REIMBURSE MILEAGE (KYMEA) - ELECTRIC PRODUCTION
CRYSTAL SPRINGS	\$ 118.18	CONTRACT SERVICES - UTILITY ADMINISTRATION
CSX TRANSPORTATION	\$ 1,585.32	LAND LEASES/EASEMENTS - ELEC.DIST./WATER/WWTP
EATON CORPORATION	\$ 11,514.50	CONTRACT SERVICES - ELECTRIC PRODUCTION
EQUIPMENT RESOURCES LLC	\$ 11.00	SAFETY CLOTHING/GEAR - ELECTRIC DISTRIBUTION
FASTENAL	\$ 14.99	SMALL TOOLS - ELECTRIC DISTRIBUTION
FINLEY, BRIAN	\$ 3.00	REIMBURSE BRAKE BULBS - UTILITY ADMINISTRATION
FLUID CONSERVATION SYSTEMS	\$ 5,250.00	TECHNICAL EQUIPMENT - WATER DISTRIBUTION
FOUSER ENVIRONMENTAL	\$ 1,932.00	LAB TESTING - WATER & WWTP
GATES, JUSTIN	\$ 9.99	REIMBURSE DRILL BITS - UTILITY ADMINISTRATION
HACH COMPANY	\$ 1,396.42	TECHNICAL SUPPLIES - WATER PLANT
HOWARD, DELORIS	\$ 100.00	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
HYDRO CONTROLS INC	\$ 490.00	EQUIPMENT MAINTENANCE - WATER PLANT
JOHN O SMITS	\$ 1,111.43	CONSTRUCTION MATERIALS - WATER DISTRIBUTION
KENTUCKY BANK	\$ 1,096.88	BOBCAT PAYMENT - UTILITY FUND
KENTUCKY BANK - VISA	\$ 337.43	REIMBURSE TRAVEL - WWTP
KENTUCKY UTILITIES	\$ 82.02	UTILITIES - WATER PLANT
KENTUCKY UTILITIES	\$ 10,438.27	UTILITIES - WWTP
KENTUCKY UTILITIES	\$ 700.00	CONTRACT SERVICES (WEAVER BLDG) - ELEC.DISTRIBUTION
KRONOS	\$ 174.60	CONTRACT SERVICES - ALL UF DEPARTMENTS
LABORATORY PRODUCTS	\$ 537.99	TECHNICAL SUPPLIES - WATER PLANT
LABTRONX INC	\$ 1,275.00	MAINTENANCE AGREEMENTS - WWTP
MANN CONSULTANTS INC	\$ 454.48	PROFESSIONAL FEES - ALL UF DEPARTMENTS
MCDONALD, CHARLES	\$ 100.00	REIMBURSE SAFETY BOOTS - WWTP
MITCHELL'S GARAGE	\$ 258.48	VEHICLE MAINTENANCE - WWTP
NEPTUNE EQUIPMENT CO	\$ 4,165.75	SPECIFIC SUPPLIES - WATER DISTRIBUTION
NEWGEN STRATEGIES	\$ 445.43	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
OFFICE DEPOT	\$ 132.70	OFFICE SUPPLIES - UTILITY ADMINISTRATION
OFFICE DEPOT	\$ 16.25	OFFICE SUPPLIES - WATER PLANT
OVERHEAD DOOR INC	\$ 1,527.32	BUILDING MAINTENANCE - ELECTRIC DISTRIBUTION
PEARL SUPPLIES LLC	\$ 2,987.80	TREATMENT CHEMICALS - WWTP
PURCELL, JERRY	\$ 100.00	REIMBURSE SAFETY BOOTS - SANITATION
QUALITY ENGRAVING	\$ 68.90	PLAQUE (D.DAVIS) - WATER DISTRIBUTION
RAYNOR GARAGE DOORS	\$ 222.50	BUILDING MAINTENANCE - SANITATION
REMEL INC	\$ 454.32	TECHNICAL SUPPLIES - WATER PLANT
RILEY OIL COMPANY	\$ 3,356.26	GAS/DIESEL - ALL UF DEPARTMENTS
ROBERTS HEAVY DUTY TOWING	\$ 240.00	VEHICLE MAINTENANCE - SANITATION
RUMPKE	\$ 29,879.20	CONTRACT SERVICES (TRASH) - SANITATION
	\$ 10,422.30	CONTRACT SERVICES (SLUDGE) - WWTP
SELECTIVE INS. OF AMERICA	\$ 22,580.00	FLOOD INSURANCE - ELECTRIC DISTRIBUTION/PRODUCTION
SEXTON, STEVE	\$ 100.00	REIMBURSE SAFETY BOOTS - ELECTRIC DISTRIBUTION
SHRED-IT USA LLC	\$ 39.42	CONTRACT SERVICES - UTILITY ADMINISTRATION
SOPHOCITY	\$ 1,559.20	CONTRACT SERVICES - ALL UF DEPARTMENTS
STANDARD BUSINESS MACHINES	\$ 81.21	EQUIPMENT MAINTENANCE - UTILITY ADMINISTRATION
SWEEP ALL INC	\$ 8,316.66	CONTRACT SERVICES - SANITATION
THORNBERRY MINI STORAGE	\$ 260.00	RENTS/STORAGE (JULY) - ELECTRIC DISTRIBUTION
TIME WARNER CABLE	\$ 476.61	COMMUNICATIONS - ALL UF DEPARTMENTS
UNIVAR USA INC	\$ 428.76	TREATMENT CHEMICALS - WATER PLANT
US DEPT OF ENERGY	\$ 7,293.24	POWER PURCHASE - ELECTRIC PRODUCTION
WALMART CREDIT CARD	\$ 52.44	CLEANING SUPPLIES - WATER PLANT
WALMART CREDIT CARD	\$ 16.82	OTHER MATERIALS/SUPPLIES - UTILITY ADMINISTRATION
WITHROW, MIKE	\$ 111.46	REIMBURSE TRAVEL/MEALS (KYMEA) - ELEC. PRODUCTION
TOTAL	\$ 181,458.14	

Motion by Thornton, seconded by Galbraith the motion unanimously carried to approve the purchase of two new dodge police vehicles at the state contract price.

Motion to go into executive session to discuss pending litigation for which disclosure of details might compromise litigation posture, pursuant to KRS 61.810(1)(c).

Mayor Thornton inquired the age of the filter media at the water plant. Eddie Earlywine responded the filter media was installed in 1986. Mayor Thornton emphasized core drilling samples of the media filter are of immediate concern.

City Manager John Plummer expressed his appreciation to the Police Department for community involvement at Chief Reed park over the past weekend.

Commissioner Perraut queried the water loss percentage for the month, City Manager John Plummer reported a water loss of 29 %.

Commissioner Gray inquired on the status of KRONOS time and attendance system, and asked whom reviews the time before submitting. Erin Morton responded the system is live with all departments and working well, Morton stated that all time is approved by the department head.

Commissioner Gray inquired on the status of worker's compensation claims, Erin Morton responded that Kentucky League of cities will be conducting safety training for all supervisors on August 17, 2016.

Commissioner Galbraith queried the start date of the street paving project, Mike Withrow responded the anticipated start date is in two weeks.

Mayor Thornton announced the resignation of Gary Linville from the Economic Development Board.

Mayor Thornton expressed his appreciation to the Paris Police Department for their efforts in apprehending criminals linked to several local burglaries.

Mayor Thornton expressed his concerns with the Paris-Bourbon County Library to increase tax rate by six percent. The library has scheduled a public hearing for Wednesday, August 17th, 2016 at 3:00 pm.

Andrea Lacy announced September 8, 2016 at 2:00 pm a meeting will be held in the City of Paris Commission Chambers for land use.

Andrea Lacy also announced Planning and Zoning will be revising the job description for the Planning and Zoning Office Manager position before posting. Mayor Thornton expressed his concerns with filling the position at this time.

Motion by Brooks, seconded by Perraut the motion unanimously carried to go into executive session to discuss pending litigation for which disclosure of details might compromise litigation posture, pursuant to KRS 61.810(1)(c). Time being 10:20 a.m.

With no action taken during executive session. Motion by Brooks, seconded by Perraut the motion unanimously carried to approve to exit executive session and resume regular session at 10:59 a.m.

Adjournment

Motion by Gray, seconded by Brooks the motion unanimously carried to adjourn the meeting at 10:59 a.m.

Mayor

Attest:

City Clerk/Treasurer